

**EFFECTIVE ELECTRIC**



<b>Method Statement Title</b>			
<b>Method Statement No.</b>		<b>Rev. No.</b>	
<b>Location of works</b>			
<b>Start Date</b>			

**PROJECT MANAGER:**

**OTHER PERSONNEL WORKING ON SITE:**

**SAFETY ADVISOR:**

## Method Statement

<b>Title:</b>	
<b>Project Title</b>	
<b>Date</b>	
<b>Location of Works</b>	
<b>Prepared By</b>	
<b>Description of works</b>	
<b>Dates for Works</b>	
<b>No. of people on site</b>	
<b>Plant &amp; Materials</b>	
<b>Risk Assessment</b>	
<b>Control Measures</b>	
<b>PPE Gear</b>	
<b>Area cordoned off?</b>	
<b>Signage required?</b>	
<b>Outside normal hrs required</b>	

**Method Statement Submitted / sent to:**

## **METHOD STATEMENT**

**Project:**

**Task**

### **Description of Works**

<b>Description of work</b>	<b>Time of work</b>	<b>Area of work</b>

1. Prior to the commencement of the task all have been provided with and understood the method statement.
2. Employee PPE requirements shall include hi-viz vest, hardhat, safety boots, safety eyewear and protective glove.
3. Works to be completed at
4. Any applicable Client permits to work to be obtained prior to commencement of work and approval to be issued
5. Plant and materials to site will be brought to site for works.
6. In the event of an access way having to be blocked the following must be implemented- Notification to client contact management- Appropriate signage in place to alert others to an alternative access route as agreed with client contact- Area to be cordoned off where appropriate to prevent any unauthorized access and signage put in place
7. Area surrounding works will be cordoned off and warning signage posted to prevent unauthorized entry and exclude persons not involved in works.
8. No employee is permitted to use a Ladder on site unless they have been trained in Manual handling and Safe use of Ladders.
9. Prior to proceeding with works equipment to be worked on will be made safe i.e. Lock out Tag Out applied and verified dead.

**The Hazards identified with this task are as follows**

1. Hand Injuries/ Eye Injuries
2. Manual Handling injuries
3. Working at heights
4. Housekeeping
5. Painting
6. Electric shock to personnel
7. Contact with live components causing electric shock or burns to personnel
8. Contact with live electrical conductors and equipment causing electric shock
9. Back injury, muscle stress or strain
10. Slips, trips and falls causing injury to personnel
11. Falls of people or objects from ladders causing serious injury
12. Dust rising

**Details of Control Measures put in Place as per attached Risk Assessment Documentation.**

**Personal Protective Equipment:**

- Steel toe-cap boots
- Eye protection
- High Visibility Vest
- Safety Helmet
- Kevlar Gloves
- Dust Mask
- Fall Protection Equipment (Harness & lanyard)
- Electrical gloves and matting when taking test readings